

Rules

1. Verb is always in IIIrd form
2. Subject & Object interchange
3. Agent or Object is shown by the word 'by'
4. Change in forms of pronouns

Singular

I → me

you → you

He → him

She → her

Plural

we → us

you → you

} They - Them

5. Changes according to the Tenses

a) I Form [Present]

Do / Does → am / is / are + III

b) II Form [Past]

Did / "ed" → was / were + III

c) III Form [Perfect]

has / had + III → had + been + III

d) IV Form [Continuous]

is / was + ing → is / was + being + III
are / were + being + III

e) V Form [Future Simple]

will → will + be

(f) VI Form [Future Perfect]

will + have + III → will + have + been + III